

**MINUTES OF REGULAR MEETING OF THE  
AMITE RIVER BASIN DRAINAGE & WATER CONSERVATION DISTRICT**

3535 S. Sherwood Forest Boulevard, Suite 135, Baton Rouge, LA

**June 18, 2013**

MEMBERS PRESENT DURING ROLL CALL: Don Thompson, Terry Louque, Ben Babin, John Brass, Lawrence Callender, Russell Cornette, Anthony "Tony" Rouchon, Jerry Thibeau, Kenneth Wade Welborn, Willie George Lee, Dale Zuelke

MEMBERS ABSENT: Larry Thomas

NOTE: Vacant Seat (EBR Parish)

ALSO PRESENT: Dietmar Rietschier, Toni Guitrau, Larry Bankston, Christopher Knotts, William Delmar, Jim Delaune, (Jamie Parker via conference call)

1. The meeting was called to order at 6:00 p.m. by Don Thompson.
2. Public Comments on Agenda Items: Mr. John Barton and Ron Duplessis spoke in regard to the CRDC Project servitude.
3. Minutes
  - The Board unanimously approved a motion by Rouchon second by Lee to approve the May 21, 2013, regular meeting minutes as presented.
4. Financial Statement Report:
  - The Board unanimously approved a motion by Rouchon, second by Thibeau to approve the April 2013 General Fund and CRDC Fund financial statements, as presented at the May 21, 2013 meeting.
  - Rouchon presented to the Board the May 2013 General Fund and CRDC Fund financial statements. The Board unanimously approved a motion by Cornette, second by Lee to approve the May 2013 General Fund and CRDC Fund financial statements.
  - Public Hearing on Proposed Administrative Budget 2013-14. The Board unanimously approved a motion by Rouchon, second by Babin to enter the Public Hearing and open the floor to public comments. There being no public comments, the Board unanimously approved a motion by Rouchon, second by Thibeau to adopt Proposed Administrative Budget of 2013-14, as presented.
5. Executive Director Report
  - Profit Island: Per letter from attorney; Profit Island is still under negotiation.
  - Other Mitigation: Because of the delay with the purchase of Profit Island, there was a meeting at the Mayor's Office (Baton Rouge). Considering mitigation banks.
  - McMahon Property: Authorized to Proceed.
  - HTRW Investigations: Property Tracts #53 and 54 are still under high water
  - Rietschier updated the Board on the following: Real Estate, Phase I/ADV., Lilly Bayou Access (Irene Rd., US 61, Genesis Pipeline – USACE Regulatory, demolition of structures, Biggert-Waters Act, Concurrent Resolution 39, and Capital Budget Estimate.
6. Non-Federal Sponsor – Mr. William Delmar, DOTD: The appraisals for the Advanced Acquisitions are being reviewed and are expected to start coming in during the next week. DOTD is gathering information and moving forward on acquiring 40% of the total mitigation. A copy of the Capital Budget being created by DOTD and ARBC was provided to the Board. This document fulfills an obligation per the CEA. This document will be available through the website. The first document is the projected cost estimates for the project land needed. The second document is the actual money spent. On each document, the table was separated into the Functional Elements and Mitigation. The Mitigation, currently, does not have any information listed. When this document was first created, there were no estimates for mitigation. However, the actual costs for mitigation will be included as it is acquired. Delmar provided three pie charts depicting the information. He noted that ARBC is the sponsor in charge of the Floodplain Management for the CRDC Project. The NFIP Coordinators for the State are located in the DOTD Public Works and are willing to provide assistance upon request.
7. Report by ARBC Legal Counsel:
  - GCR is getting the title commitments on all of Phase 1 including: Tracts 1, 3, 15, 16, 19, almost all of Carney Road Tract, and Tract 53, and Tract 54/State Police. DOTD is having appraisals done on these and once they are complete, we are ready to move on acquisitions on items in Phase 1.
  - Freeman Property: The property required a Phase 2 HTRW, which is underway at this time. Upon the completed of this report, the property may be available for acquisition.
8. Old Business
  - Renewal of CPA Contract: The CPA requested an increase from \$700/month to \$850/month. The Board discussed the financial duties of the ARBC Executive Secretary and the ARBC CPA. The secretary uses Quicken to pay bills, payroll and reconcile 5 accounts. The CPA uses this information provided to enter the data into QuickBooks and produce financial statements,

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quarterly, and annual reports etc. The Board agreed that the Finance Committee would discuss the situation of the Secretary not receiving a pay increase in over 5 years. The Board unanimously approved a motion by Rouchon second by Lee to renew the CPA contract, as presented.

9. New Business

- 2013 Millage Rate Discussion: The Board unanimously approved a motion by Rouchon, second by Babin to enter the Public Hearing and open the floor to public comments. There being no public comments, the Board unanimously approved a motion by Thibeau, second by Lee to exit the Public Hearing and close the floor to public comments. A motion was made by Rouchon, second by Cornette to approve Resolution No. 1102, as presented, to adopt the adjusted millage rate of 2.52 for the tax year 2013. A ye and nay vote was called for and resulted as follows:

YEAS: Don Thompson, Terry Louque, Ben Babin, John Brass, Lawrence  
Callender, Russell Cornette, Anthony "Tony" Rouchon, Jerry Thibeau, Kenneth Wade Welborn, Willie  
George Lee, Dale Zuelke

NAYS: None

ABSENT: Thomas

ABSTAIN: None

NOTE: Vacant Seat (EBR Parish)

- ARBC Finance Chairman – Vacancy in Office – Election:  
Nomination of Rouchon was made by Louque and Lee.  
Nomination of Babin was made by Thibeau and Callender.  
The floor was closed to further nominations.  
Roll call vote was called for on the nomination of Rouchon and was as follows:  
YEAS: Don Thompson, Terry Louque, John Brass, Russell Cornette, Anthony "Tony" Rouchon, Kenneth Wade  
Welborn, Willie George Lee, Dale Zuelke  
NAYS: Babin, Callender, Thibeau  
ABSENT: Thomas  
ABSTAIN: None  
NOTE: Vacant Seat (EBR Parish)
- Resolution 1103: Louisiana Compliance Questionnaire: The Board unanimously approved a motion by Rouchon, second by Lee to adopt Resolution 1103, as presented.

10. The Board unanimously approved a motion by Cornette, second by Lee to adjourn the meeting.

APPROVED:

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/s/ Don Thompson  
Don Thompson, ARBC President  
Date: July 16, 2013

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/s/ Toni B. Guitrau  
Toni B. Guitrau, Executive Secretary